



Monthly Meeting
Monday, November 21, 2022

In Attendance: Julia Kelso, Valeria Barraza, Jim Zebora, Gemma Ball, James “Dusty” Caruso, Joe Durlak, Kris Sefton

Absent: Nancy Ostiguy, Charles Trainor

1. Call to Order

Monthly meeting was called to order at 5:38 pm.

2. Public Comment

No members of the public were present.

3. Additions/ Modifications to Meeting Agenda

none

4. Approval of Minutes

Joe moved to approve October meeting minutes; Val Seconded, motion passed.

5. Library Director’s Report

Julia reviewed the Director’s Report.

Checkouts are significantly lower than this time last year. E-Checkouts and Youth Non-Fiction check-outs are up. To help with check-outs will do some weeding, getting old books into catalog book river, new display ideas and may be able to add a third section of Afterschool Reading next fall which will bring in more patrons/check-out. However, it will take time to determine a trend with solid data post-pandemic closure. Julia will also reach out in the newsletter to see what people want to see that might increase physical check-outs. Jim suggested checking national trends.

6. Treasurer’s Report

Val reviewed Treasurer’s report and suggested the need for a finance meeting soon. We are running a deficit for July-Oct. this year but expect state monies soon after resolving issue with docu-sign. Experienced high investment gain in the month of October. Another round of the LEDA grant has been submitted. Confirmed that LANL Grant is a microgrant and should be used in accordance with the application request. Net income from Oktoberfest was \$1,759. Comcast has been reconciled. IRS 990 Tax Preparation is in process.

Val reviewed Fall Book Sale results. Revenue was \$8750.

7. Promotional Committee Reports:

Executive Committee did not meet.

Finance Committee did not meet.

Development Committee:

Gemma reported on Development committee meeting from Nov. 17, 2022. Thank you letters to book sale volunteers have gone out. Suggested dates for May book sale, Julia will check library calendar to confirm best date, Val suggested not having the Spring Book Sale too close to Op Cit book sale.

Johnny Boggs tickets are on sale. He is not allowed to sell book on site but will give one away and others can be purchased on Amazon and he will sign.

Silent Art Auction will contain about 21 donated items and begin in December.

End of the year appeal went out today and is up on our website; emphasizing Giving Tuesday. The appeal goal has been adjusted from \$15,000 to \$12,000.

Nominating Committee did not meet, however there were two applications: Charles Abernathy and Nina Harrison.

Community Relations Committee did not meet.

8. Old Business

None

9. New Business

Goals for 2023:

Jim asked people for ideas on goals to bring to next meeting. Jim would like to develop a plan to reach communities outside of Eldorado. Dusty said he would reach out to Hank Hughes about new signage. Julia suggested Matt McQueen may be another good resource for getting signage.

Fixed Assets Policy Update:

Jim asked if we could sell used items that we no longer own that are not owned by the county. Julia and Gemma suggested the salability of discarded items was very low. Julia updated the policy by removing language from the policy that made it seem like we *have* to try to sell items before donating them and will add language that we can sell items if they are deemed valuable enough. Board will review additional revisions at next meeting.

Carpet Shampooing:

Julia stated that carpet in the community room needs professional cleaning as well as the upholstered furniture in the library. She has requested the county come clean the carpet but has not heard back. Jim asked Julia to get quotes to be reviewed at the Finance Meeting.

10. Announcements

Dusty's heavy metal radio show is on Tuesdays from 3:00-4:00 on KMRD 96.9 FM.

11. Next meeting will be December 19, 2022 at 5:30.

12. Adjourn

Motion to adjourn by Dusty, seconded by Kris, motion unanimously approved.

Meeting adjourned at 6:41 PM.