



14 AVENIDA TORREON

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Board of Directors Meeting Minutes

Monday, February 21, 2022

VGPL Meeting Room

1. Call to Order by President Zebora at 5:32 pm. In attendance were:

Board Members

- Jim Zebora, President
- Gemma Ball, Vice President
- Charles Trainor, Secretary
- Abby Smith, at large (via Zoom)
- James “Dusty” Caruso, at large
- Joe Durlak, at large
- Kris Sefton, at large
- Nancy Ostiguy, at large
- Julia Kelso, VGPL Director, ex officio

2. Public Comment. None

3. Additions/Modifications to Meeting Agenda. None.

4. Approval of January 17, 2021, Board Minutes. Moved by James Caruso and seconded by Kris Sefton for approval. Approved on a voice vote.

5. Library Director Report and Statistics. (Reports on file) Julia said she needs someone to fill in for an injured staff person. Nancy and Gemma volunteered. training has been difficult. The LED lights are installed including those in the parking lot. Work was also needed on door sweeps, the roof, and the women’s restroom (heating). The Library has been busy.

6. Treasurer’s Report. Val Barraza was absent so there was no oral report. There were changes to the budget: increase in Technique project budget by \$2,800 and an increase in Security budget by \$572. Also noted were changes in the ALA grant and Leadership grant. The changes were moved for approval by James and seconded by Nancy. Motion was approved on a voice vote with no nays.

7. Promotional Committee Reports

Executive Committee. Jim said the committee did not meet.

Finance Committee. The committee met and considered what could be adjusted to meet revenues. Jim said that revenues from different sources have led to a balance. He noted an increase in the Techiche budget. Also, an increase in the security costs. Still the cost increases are being met by revenue.

Development Committee. Gemma said the Anne Hillerman event is booked with tickets on sale at the Library. The De Vargas sale netted \$2198. She noted the upcoming Eldorado Living issue that

would focus on the Library. The Los Alamos science collection is still in the works. Sandra, who has been managing the art displays, is retiring.

Nominating Committee. Nancy said there was no meeting. The candidate under consideration withdrew. Julia said she would like to have a parent on the Board. Jim Caruso said he has a friend who might be interested.

The Book sale is slated for the first or second week of May.

8. Old Business.

Dusty and Jim said there is interest in a meeting with the County Commissioners from Joe Montoya of the Commissioner's office. Julia voiced a concern about a bookmobile service in terms of its revenue and expense. She also noted the County GO bond and the potential revenue to the Library, possibly as much as \$30,000 although no word yet on an amount.

Julia noted a large number of CDs have come in.

Anne Hillerman event. Gemma said it would get hectic. She has a flyer but still needs a poster. She gave an update on sales. Need to check on wifi at site. Also work on sales via Square.

9. New Business.

Jim Zebora talked about expectations of a Board member. Julia also spoke about expectations of Board members in terms of financial and in-kind contributions. She said some donors evaluate this, but no grantors require this information. Jim Zebora said Board members should start tracking their hours.

Jim Zebora addressed the topic of fiscal management policies submitted by Val. There was no discussion. Jim Caruso moved to approve the policies. Second by Nancy. Motion approved on a voice vote.

10. Announcements.

Gemma raised a question re vacation plans of the members. There is a calendar on the Board page. Several people gave their plans. Gemma noted the issue of donor appeal letters.

Also at issue was a need for liaison on book sale. Abby and Nancy volunteered. Jim Zebora also said he could help.

11. Next Meeting - Monday, March 21 5:30 pm.

12. Adjourn

Nancy moved to adjourn, and Joe seconded at 6:35 pm.

Submitted by Charles Trainor, Secretary

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