



14 AVENIDA TORREON

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Board of Directors Meeting Minutes

Monday, January 17, 2022

VGPL Meeting Room

1. Call to Order by President Zebora at 5:30 pm. In attendance were:

Board Members

- Jim Zebora, President
- Gemma Ball, Vice President
- Val Barraza, Treasurer
- Charles Trainor, Secretary
- Abby Smith, at large (via Zoom)
- Jim “Dusty” Caruso, at large
- Joe Durlak, at large
- Kris Sefton, at large
- Nancy Ostiguy, at large

Guests

- Julia Kelso, VGPL Director

2. Public Comment. None

3. Additions/Modifications to Meeting Agenda. None.

4. Approval of December 20, 2021, Board Minutes. Moved by Charles and seconded by Nancy for approval. Approved on a voice vote.

5. Library Director Report and Statistics. (Reports on file) Julia said training has been difficult. She needs a person to fill in on January 29 with staff out due to injury. Otherwise, things are okay she said. She does have a couple of volunteers to help out with IT issues. Mask requirements have not been an issue. So far there is no word on funding from the GO bonds. The Xerox machine is 6-7 years old and needs to be replaced. Best to buy a machine versus leasing. Jim noted we have received a state grant for \$9700. The after school reading program is on hold. Julia said they need a volunteer to do grant proposals.

6. Treasurer’s Report. (Reports October on file) Val said there was an increase in the base wage of the City of Santa Fe to \$12.95 which will affect our budget. She expects to hold a meeting of the Finance Committee in February – possibly February 9. There was a net loss of \$3700 last month. She was not too concerned and noted the increase in donations. There is cash to carry the Library for eight months. She said the State funding is still on hold. She said the Fall appeal resulted in \$15,000 donated and on-line book sales are strong. Comcast is submitting more forms and we are at 1-2 invoice cycles. Expenses are as expected. Book sales are up with around \$3000 in sales. A Finance Committee meeting is scheduled for February 9.

7. Promotional Committee Reports

Executive Committee. Jim said the committee did not meet.

Finance Committee. Val said the committee did not meet.

Development Committee. Gemma said there was a Development Committee held (minutes in packet). Biggest issue is upcoming book sale at DeVargas Mall. She asked for volunteers to staff the sale. Logistics were discussed such as bringing CDs for sale and use of the Square readers. Gemma also discussed the event with Anne Hillerman at Le Pommier. There would be a \$50 per person charge which would include hors d'oeuvres and a drink. Event would be 7-9 pm.

Nominating Committee. Nancy said they were considering two people for interviews. Requirements would include either donations to the Library or participation in fundraising. She noted the need to update information on the website regarding policies, procedures, and job descriptions.

8. Old Business.

Dusty and Jim said there is no word yet regarding a meeting with the County Commissioners.

9. New Business.

Julia reviewed procedures for opening and closing the Library. This was connected to the need to fill in for an injured staffer. She noted that she is not automatically included in Board mailings.

10. Announcements.

Valerie said she would not be at the February meeting.

11. Next Meeting - Monday, February 17 at 5:30 pm.

12. Adjourn

Abby Smith moved to adjourn, and Jim Caruso seconded 6:52 pm.

Submitted by Charles Trainor, Secretary

<https://d.docs.live.net/bd3ab08477e2c1f0/Documents/VGPL/Feb 2022/4-Board Minutes 2022-1-17.docx>