



## EMPLOYMENT APPLICATION

May be mailed to: Vista Grande Public Library  
7 Avenida Vista Grande B7-192, Santa Fe, NM 87508

*Please print or type all information requested.  
Resume may be included, but does not substitute for filling out application*

Name	
Residence Street Address	
Residence City, State, Zip code	
Telephone	
Email Address	
Signature	

Please describe briefly how you came to be interested in working at VGPL.

Please describe briefly your qualifications as related to the posted position.



**EMPLOYMENT APPLICATION**

May be mailed to: Vista Grande Public Library  
 7 Avenida Vista Grande B7-192, Santa Fe, NM 87508

Anything else you think we should know

Posted hours for this position: 2 hour shifts varying weekdays and 10:30-4:30 Alternate Saturdays, total no more than 20 hours per pay period: Can you work these hours?:

Yes  No

Education	Name of School	Location	Graduated?	Major	Degree
High School					
College					
Other					

Please list the name and contact information of two references:

Name	Phone number	Email	Type of reference

HAVE YOU EVER BEEN CONVICTED OF A CRIME?  No  Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. \_\_\_\_\_



**EMPLOYMENT APPLICATION**

May be mailed to: Vista Grande Public Library  
7 Avenida Vista Grande B7-192, Santa Fe, NM 87508

I understand that the library complies with the Drug-Free Workplace Act and agree to comply with its provisions. I also understand that the library requires a criminal background check by the New Mexico Department of Public Safety for volunteers and Board members.

Vista Grande Public Library is an Equal Opportunity Employer

Signature: \_\_\_\_\_ (date) \_\_\_\_\_